

English version

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English Portuguese

1. Descrição do cargo/posição/bolsa
1. Job description

Job:

Professor Auxiliar - Turismo

Job/Fellowship Reference: PROF_AUXI_TURISMO-UE

Main research field: Sociology

Sub research field:

Job summary:

OPEN POSITION FOR ASSISTANT PROFESSOR (PROFESSOR AUXILIAR) IN TOURISME AT THE UNIVERSIDADE DE ÉVORA (PORTUGAL)

Job description:

OPEN POSITION FOR ASSISTANT PROFESSOR (PROFESSOR AUXILIAR) IN TOURISME AT THE UNIVERSIDADE DE ÉVORA (PORTUGAL)

EDITAL Nº 652/2019 (2ª série), de 22 de maio

By decision of Vice-Rector of the University of Évora, Professor Ausenda de Cáceres Balbino, by delegation, in March 11th 2019, a position is open, for 30 working days from the first working day following the publication of this Edital/Notice in the *Diário da República*, for the recruitment of one Assistant Professor in Tourism at the School of Social Sciences, to be integrated into the staff of this University. This position will be announced in the *Bolsa de Emprego Público*, in the web pages of the *Fundação para a Ciência e a Tecnologia, I.P.*, and of the UE, in both Portuguese and English, as established by article 62-A of the *Estatuto da Carreira Docente Universitária (ECDU)*, republished as attachment to the *Decreto-Lei* no. 205/2009, of August 31, altered by the *Lei* no. 8/2010, of May 13.

The present call follows the rulings of articles 37 to 51 and 62-A of the ECDU and further applicable laws and regulations, particularly the *Regulamento dos Concursos para Recrutamento de Professores das Carreiras Docentes na Universidade de Évora*, henceforth called *Regulamento*, approved by the *Despacho Reitoral* no. 445/2011, published in the 2nd Series of the *Diário da República* no. 5, of January 7, in its current version.

As established in item *h*) of article 9 of the Portuguese Constitution, the Public Administration, when acting as an employer, actively promotes a policy of equal opportunity between men and women in access to employment and in professional progression, scrupulously endeavouring to avoid any form of discrimination.

The interested parties are informed that this procedure is covered by Decree-Law nº 57/2016, of August 29, in the wording given by Law nº 57/2017, of July 19, as part of the Program to Encourage Scientific Employment financed by the FCT, after approval in the Contest Stimulus to the Institutional Scientific Employment.

In accordance with articles 37 to 51 of the ECDU and other applicable legislation and with *Regulamento*, the following provisions will apply:

1- Admission requirements

- 1.1 Candidates must hold a PhD degree in Tourism, at the deadline for application, as well as fluency in the Portuguese language, both spoken and written.
- 1.2 If the PhD has been awarded by a foreign higher education institution, the candidates are admitted to the procedure, according to paragraph e) of paragraph 2 of article 4 of Decree-Law nº 60/2018, of 3th August. The registration/recognition of the degree in Portugal is effected after the end of the tender,

under the terms defined in Decree-Law nº 66/2018, of 16th August; that registration/recognition is a necessary step for contracting.

- 1.3 Foreign candidates, except those from Portuguese-speaking countries, are required to provide an officially recognized statement, demonstrating that they master the Portuguese language, in both written and spoken forms.

2- Formalization of applications:

The applications are presented in the form of a *Requerimento* (formal letter of request) to the Rector of the Universidade de Évora, under the following terms and conditions:

2.1. The *Requerimento* must include, among others, the following items:

- a) Identification of the position that is being applied for;
- b) Identification of the candidate by name, parents' names, birth date and place, nationality, civil identification number and issuing agency, profession, marital status, place of residence, postal and electronic addresses and phone contact;
- c) Indication of the professional category and institution where she/he is currently teaching, when applicable;
- d) Indication of academic degrees obtained by the candidate;
- e) Statement that all elements and facts in the application are true.

2.2. The *Requerimento* shall be accompanied by the following documents:

- a) Certificates showing that the candidate holds the degree and the title required to apply as well as the dates they were obtained;
 - b) b) Certification of the time of service issued by the service if there is a contract with the public administration
- c) Two copies in paper, duly signed and dated, and one in digital format of the candidate's *curriculum vitae*, with indication of the articles and other work done and published, as well as the pedagogical activities developed. In the *curriculum vitae*, the candidate must respect the organization referred to in no. 5 of this notice, as well as identify the five scientific publications considered most representative and, on them, provide a brief justification of his contribution (maximum of 2000 characters, including spaces). In addition, for each publication referenced in the curriculum vitae, the ISI impact factor and the number of citations (excluding self-citations) should be indicated, when available
 - d) Two copies of the works selected by the candidate as most representative in her/his *curriculum vitae*, to a maximum of five works and a digital copy, if possible, in accordance with the *Regulamento*.
 - e) Other diplomas or certificates of studies referred to in the *curriculum vitae*.
 - f) Certification of adequate physical fitness and psychological profile required to the fulfilment of the position's duties;
 - g) Updated Bulletin of mandatory vaccines.

2.3. The documents referred to in items f) to g) of 2.2. can be replaced by a statement made in the *Requerimento* by the candidate, on his/her honour, reporting, for each one, his/her precise situation with respect to such items.

2.4. In the *Requerimento* or in a separate document, the candidates shall declare, on their honour, their precise situation with respect to the following items:

- a) Nationality;
- b) Fulfilment of military or civic duties, when mandatory;
- c) Not being inhibited of holding public functions or prohibited of performing the functions to which they are applying.

2.5. Candidates belonging to the Universidade de Évora do not need submit documents proving the requirements set out in their individual process.

2.6. The non-compliance with the deadline for the application, as well as the failure to present or the late presentation of the documents referred to in items a) to e) of no. 2.2 in this Edital/Notice, constitute grounds for exclusion of the application.

2.7. The *Requerimento* and the remaining documents in the application procedure must be presented in the Portuguese language, in person during office hours (from 9h00 to 12h30 and from 14h00 to 17h30) at the address below, or sent by registered mail with return receipt, up to the deadline, to Universidade de Évora, Divisão de Recursos Humanos (DRH), Serviços Administrativos, Largo da Sr.^a da Natividade, Apartado 94, 7002-554 Évora, Portugal.

2.8. The Jury may ask the candidate to present additional documentation to the curriculum and can also determine the realization of public auditions of the admitted candidates.

3- Jury

3.1. The jury has the following composition:

President: Rector of the Universidade de Évora
Vowels:

Doutor José Manuel Simões, Professor Catedrático da Universidade de Coimbra;

Doutor Carlos Manuel Martins Costa, Professor Catedrático do Departamento de Economia, Gestão, Engenharia Industrial e Turismo, Universidade de Aveiro;

Doutor João Albino Matos da Silva, Professor Catedrático da Faculdade de Economia, Universidade do Algarve;

Doutora Ana Maria Ferreira, Professora Associada Aposentada do Departamento de Sociologia, Universidade de Évora;

Doutor Norberto Nuno Pinto dos Santos, Prof. Associado da Faculdade de Letras da Universidade de Coimbra.

3.2. The Rector may delegate the presidency of the jury according to the *Regulamento*.

3.3. The jury deliberates according to article 50 of the ECDU and *Regulamento*.

4- Admission and exclusion of applications

The admission and exclusion of applications and the notification of the excluded candidates, in terms and for the purpose of article 121 of the *Código do Procedimento Administrativo*, are processed in accordance with the *Regulamento*.

5- Methods and criteria of evaluation

5.1. The method of selection is curricular evaluation.

5.2. In the evaluation of the candidates, the following criteria will be used:

- a) Scientific performance of the candidate (SP);
- b) Pedagogic performance of the candidate (PC);
- c) Other relevant activities (ORA).

6. Evaluation parameters and weighting factors

6.1 In the application of the criteria defined in number 5, the following parameters and weights will be used:

a) Scientific performance, with weight of 45%, which comprises (SP):

- a1) Academic education;
- a2) Scientific output and its relevance in the domain;
- a3) Scientific coordination;
- a4) Recognition by the scientific community.

b) Pedagogic capabilities, with a weight of 35%, which comprises the following evaluation parameters (PC):

- b1) Teaching experience;
- b2) Student supervision;
- b3) Publication of textbooks with ISBN and of other pedagogical texts;
- b4) Pedagogical innovation.

c) Performance in other relevant activities, with weight of 20%, which entail (ORA):

- c1) Activities of academic management;
- c2) University extension and others (scientific or artistic dissemination actions, publications for scientific or artistic dissemination, training activities, specialized services to the community, knowledge transfer, other relevant activities).

6.2 The ranking of the candidates will be the result of the weighted average of quantitative scores obtained in each of the evaluation parameters, within a range of 0 to 100 points.

7- Evaluation and selection

7.1. When the admission phase is concluded, the jury shall begin the evaluation of the admitted applications.

7.2. The jury can decide to exclude candidates, in absolute merit (i.e., irrespective of other candidates), when considering the overall *curriculum*, in its aspects of scientific performance, pedagogic capabilities and other relevant activities, does not fit into the area or areas of this call or does not reach the level of quality compatible to the category for which the position is opened.

7.3. In case of non-approval in absolute merit, the jury proceeds to the *audiência prévia* (prior hearing) of the excluded candidates who, if they so wish, can have their say in writing within ten days, according to the *Regulamento*.

7.4. The jury proceeds with the evaluation of the candidates approved in absolute merit, considering the criteria and evaluation parameters, as well as the weighting factors, of this Edital/Notice.

8- Ordering and voting methodology

8.1. The ordering of the candidates shall be founded on the evaluation made according to the criteria and evaluation parameters and corresponding weighting factors stated in this Edital/Notice.

8.2. Before voting, each jury member shall present a written document, to be attached to the *Acta* (Minutes) containing the ordering of the candidates, and explaining the reasons for it, based on what is mentioned in 8.1.

8.3. In the several rounds of voting, each jury member shall respect the ordering he/she has presented and no abstentions are allowed.

8.4. The final serial order of the candidates will be done according to the *Regulamento*.

9- Participation of the candidates and decision

9.1. The candidates are notified of the project of final ordering for the purposes of being heard (*audiência*) as prescribed in article 121 and following articles of the *Código do Procedimento Administrativo*. and the *Regulamento* shall be applied with the appropriate adaptations.

9.2. After the *audiência*, the jury appreciates the candidates' allegations that have appeared, if any, and approves the list containing the final ordering of the candidates. In the absence of allegations by the candidates, the project of final ordering is considered automatically approved.

10- Deadline for the final decision

The deadline for the final decision of the jury shall not exceed ninety calendar days from the deadline for the applications, the counting being suspended during the phases of *audiência* of the candidates according to article 26 of the *Regulamento*.

Universidade de Évora, April 26th 2019

The Rector, Ana Costa Freitas (PhD)

Vacant posts: 1

Type of contract: Permanent

Job country: Portugal

Job city: Évora

Job company/institute: Universidade de Évora

Application deadline: 05 Julho 2019

(The Application's deadline must be confirmed on the Job Description)

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2. Dados de contactos da organização 2. Organization contact data

Organization/institute: Universidade de Évora - UE

Address:
Largo dos Colegiais 2
Évora - 7004-516 Évora
Portugal

Email: drhsc@uevora.pt

Website: <http://www.uevora.pt/>

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3. Habilitações académicas 3. Required education Level

Empty

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4. Línguas exigidas 4. Required languages
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5. Experiência exigida em investigação 5. Required research experience
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